

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 9 4
2. AMENDMENT/MODIFICATION NO. 030	3. EFFECTIVE DATE 06/01/2009	4. REQUISITION/PURCHASE REQ. NO. 09EE001535	5. PROJECT NO. (If applicable)
6. ISSUED BY Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401-3393	CODE 03601	7. ADMINISTERED BY (If other than Item 6) Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401-3393	CODE 03601
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) NAVARRO RESEARCH AND ENGINEERING, INC Attn: SUSANA NAVARRO-VALENTI 669 EMORY VALLEY ROAD OAK RIDGE TN 378307758		(x) 9A. AMENDMENT OF SOLICITATION NO.	
CODE 005929810 FACILITY CODE		9B. DATED (SEE ITEM 11)	
		X 10A. MODIFICATION OF CONTRACT/ORDER NO. DE-AC36-05GO25018	
		10B. DATED (SEE ITEM 11) 02/03/2005	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SSC

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)
X	Unilateral pursuant to Section I.63, FAR Clause 52.217-09

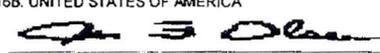
IMPORTANT: Contractor is not, is required to sign this document and return _____ 0 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: Ex 6
A verbal notification was given by Carol Hellmann on May 29, 2009.
Subj to Retent: N
The purpose of this modification is to 1) Exercise the third option year of the contract, 2) Change the Contracting Officer to Jon Olsen, 3) Incorporate Performance Measures for the period and 4) Attach the revised Wage Determination for this option period.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jon F. Olsen
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)
	16C. DATE SIGNED 06/04/2009

NSN 7540-01-152-8070
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
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NAME OF OFFEROR OR CONTRACTOR
 NAVARRO RESEARCH AND ENGINEERING, INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Pursuant to Section I.63, "Option to Extend the Term of the Contract"; Option Period 3 (June 1, 2009 to May 31, 2010) is hereby exercised. As a result, CLIN 0003 under Section B.2, "Estimated Cost Plus Fixed Fee" is hereby invoked. The estimated DPLH for this period is 92,120 as specified in Paragraph B.4 entitled "Level of Effort/Direct Productive Labor Hours (DPLH)." The performance incentive fee pool for the option period is also invoked as stipulated in clause B.3.</p> <p>Pursuant to Section B.3, the Performance Incentives for June 1, 2009 through November 30, 2009 (attached), are hereby incorporated into the contract and will be used to evaluate performance during this period to determine the performance incentive fee earned.</p> <p>Pursuant to Section H.15, the U.S. Department of Labor Wage Determination number 2005-2081 Revision #7, dated May 26, 2009, applies for this option period and is available at http://www.wdol.gov.</p> <p>Pursuant to Section G.1, Contract Administration for the Government, is hereby modified to read: Contracting Officer: Jon F. Olsen Address: 1617 Cole Blvd. Golden, CO 80401 Telephone: (303) 275-4722 Email: jon.olsen@go.doe.gov</p> <p>LIST OF CHANGES: Period Of Performance End Date changed from 31-MAY-09 to 31-MAY-10 Total Funded Amount for this Modification: \$0.00 New Total Amount for this Version: \$3,540,037.51 New Total Amount for this Award: \$25,755,245.90 Contracting Officer changed from Carol A Hellmann to Jon F Olsen</p> <p>CHANGES FOR LINE ITEM NUMBER: 2</p> <p>Exercised option Amount: \$3,374,615.20 Funded Amount: \$0.00 Continued ...</p>				

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
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NAME OF OFFEROR OR CONTRACTOR
 NAVARRO RESEARCH AND ENGINEERING, INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Account code: SSC Fund 05450 Appr Year 2009 Allottee 31 Reporting Entity 200835 CHANGES FOR LINE ITEM NUMBER: 4 Exercised option Amount: [EX 4.] Funded Amount: \$0.00 Account code: SSC Fund 05450 Appr Year 2009 Allottee 31 Reporting Entity 200835 CHANGES FOR LINE ITEM NUMBER: 6 Exercised option Amount: \$0.00 Funded Amount: \$0.00 Account code: SSC Fund 05450 Appr Year 2009 Allottee 31 Reporting Entity 200835 Delivery Location Code: 03601 Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401-3393 Fund: 05450 Appr Year: 2009 Allottee: 31 Report Entity: 200835 Object Class: 25107 Program: 1005098 Project: 0000000 WFO: 0000000 Local Use: 0000000 FOB: Destination Period of Performance: 06/01/2005 to 05/31/2010 Change Item 00002 to read as follows (amount shown is the total amount): Continued ...				

CONTINUATION SHEET

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NAME OF OFFEROR OR CONTRACTOR
NAVARRO RESEARCH AND ENGINEERING, INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
00002	Support Service Contract for the Golden Field Office. Option Year 3 period of performance (6/1/2009 - 5/31/2010). Total estimated cost plus fixed fee for stated period is \$3,374,615.20. Line item value is:\$3,374,615.20 Incrementally Funded Amount: \$0.00 Change Item 00004 to read as follows (amount shown is the total amount):				3,374,615.20
00004	Performance Based Incentive Fee, Option Year 3 (6/1/2009 - 5/31/2010). Line item value is: <u>EX. 4</u> Incrementally Funded Amount: \$0.00 Change Item 00006 to read as follows (amount shown is the total amount):				165,422.31
00006	Management support services: Option Year 3 -- Provide for Change in Place of Performance inclusive of all additional office equipment and furniture. (6/01/2009 - 5/31/2010) Line item value is:\$0.00 Incrementally Funded Amount: \$0.00 Amount: \$0.00 Amount: \$0.00				0.00

Performance Incentives

Date of Performance: June 01, 2009 to November 30, 2009

No.	Title	Scope	Evaluation Criteria	% of Total Fee	Evaluation Method
1	Support Financial Assistance (FA) and Acquisition S3 (S3) awards instruments, post award administration.	Support pre and post award for both Financial Assistance and Acquisition assigned to Navarro Team.	<p>Financial Assistance pre award and Acquisitions pre and post awards actions are completed after contracting officer's signature/award has been made and the award is in accordance with applicable regulations, and GFO established processes and timeframes.</p> <ul style="list-style-type: none"> • 7 per staff member FA/250 total Pre Awards S3-100% • 6 per staff member FA/225 total Pre Awards S3-80% • 5 per staff member FA/200 total Pre Awards S3-60% • 4 per staff member FA/175 total Pre Awards S3 - 40% • 35 Total Post Awards S3 - 100% • 30 Total Post Awards S3 - 80% • 25 Total Post Awards S3 - 60% • 20 Total Post Awards S3 - 40% <p>Performance outside the contractor's control will be considered at the time of evaluation of the contractor's performance.</p>	20	Contractor tracking, GFO database(s) tracking and feedback from federal Directors, Branch Chiefs and Task Leads.
2	Data Management	STRIPES, FAADS, FPDS-NG and Project Management Database (PMD) Accuracy	No less than quarterly, review electronic records and identify inconsistent or inaccurate data in fields common among Financial Assistance, Acquisition and Project Management databases. Determine which data need correction and report findings to DOE management. If no correction is warranted, document the reason for the exception in the report. Make necessary corrections in appropriate database when accessible. Indicate in the report if systems access	10	Contractor tracking reports with validation/concurrence of FA/ACQ Directors and the CO.

No.	Title	Scope	Evaluation Criteria	% of Total Fee	Evaluation Method
			<p>prevents corrective action on the part of contractor personnel. Obtain necessary permissions and correct data or obtain DOE concurrence for leaving data as reported such that data is correct within 30 days after submitting findings to DOE. DOE concurrence for not making a correction must be in writing. Requests by the contractor to exclude discrepancies not fixed within the specified 30 day period from calculation of the performance incentive must be fully documented and receive the concurrence of the DOE. (e.g. the data could not be corrected without a Government counterpart's substantial involvement which was deemed to prevent timely correction)</p> <ul style="list-style-type: none"> • 95% or greater data accuracy = 100% • 90-94% data accuracy = 90% • 85-89% data accuracy = 80% • 80-85% data accuracy = 70% • 70% or less data accuracy = 0 incentive fee 		
3	Project Management Support for CDPs	Technical Evaluations of Congressionally Directed Projects (CDPs) assigned to Navarro project engineers and other project support personnel	<p>Technical Evaluations (PMC 120.1) are included in all Procurement Request (PR) packages for Congressionally Directed Projects (CDPs) and submitted to Project Officers within 60 calendar days from receipt of the application. In this 6 month period:</p> <ul style="list-style-type: none"> • Less than 6 not timely/customer service = 100% • 7 to 15 = 90% • 16 to 30 = 70% • Greater than 30 = 0% <p>The total number of EE CDPs for FY08 is estimated to be about 150 at this time. Contractor will proactively contact and assist all CDP recipients in order to expedite submittal of complete and compliant applications. Completion includes</p>	30	Navarro tracking report with validation by Contracting Officer, OCPM Management and data bases from internal DOE systems.

No.	Title	Scope	Evaluation Criteria	% of Total Fee	Evaluation Method
			<p>periodic and timely updating of the GO CDP Database.</p> <p>CDPs held up due to Factors beyond the Contractor's control are considered to be prepared. Such factors may include but are not limited to:</p> <ul style="list-style-type: none"> • Inadequate information and/or data provided by the recipient • No funding guidance from DOE HQ • Legal issues (e.g., bankruptcy, not meeting cost share, DNFA, etc.) 		
4	Support of the National Environmental Policy Act (NEPA) Program	Technical and advisory support to the NEPA Compliance Officer and NEPA staff in the management and implementation of the NEPA program at the Golden Field Office (GO).	<p>Contractor will provide technical and advisory services for the assessment and documentation of reviews of proposed projects submitted by recipients for funding by the GO, and for activities performed by NREL, for compliance with governing NEPA laws and regulations. Reviews are conducted using the operating practices and guidance provided by the GO/NCO and staff. Work products will be completed according to the schedule and in the format established by the GO/NCO. In this 6 month period:</p> <ul style="list-style-type: none"> • >90% of scheduled assessments/reports completed = 100% • >80% of scheduled assessments/reports completed = 90% • >70% completed = 75% • Less than 70% = 0% <p>Performance outside the contractor's control where it is evident contractor personnel followed up to resolve outstanding issues (for example, inconsistent records in file documents requiring further follow up of OMA counterpart or lack of responsiveness of the pending recipient(s)), will not be assessed against this performance incentive.</p>	10	Contractor tracking report validated by OMA NEPA officials and data bases from internal DOE systems.
5	Effectively train and mentor junior staff	Navarro will ensure new Project Engineers and Procurement Specialists are adequately trained. Within 30 days of hiring, new Project Engineers	<p><u>For New Hires:</u></p> <p>100% new Project Engineers and Procurement Specialists complete initial training within 30 days and are certified</p>	10	Contractor tracking, GFO database(s) tracking and feedback from federal Directors, Branch Chiefs

No.	Title	Scope	Evaluation Criteria	% of Total Fee	Evaluation Method
		<p>and Procurement Specialists should complete training needed to adequately support the GO mission. Supervision and mentoring should continue using Navarro corporate resources such that within six months of hire, new Project Engineers should be fully effective and independent in performing their job functions. Within 3 months of the start of this performance period, the contractor will certify all existing Project Engineers and Procurement Specialists are capable of effectively and independently performing their job functions.</p>	<p>within 6 months of hiring . 100%</p> <p>At least 95% new Project Engineers and Procurement Specialists and complete initial training within 30 days and are certified within 6 months of hiring. 75%</p> <p>At least 90% of new Project Engineers and Procurement Specialists complete initial training within 30 days and are certified within 6 months of hiring. – 50%</p> <p><90% of existing and new Project Engineers and Procurement Specialists complete initial training within 30 days and are certified within 6 months – 0%</p> <p><u>For Existing Staff:</u></p>		and Task Leads.
			<p>100% of existing Project Engineers and Procurement Specialists are certified to have been trained and fully effective and independent with 3 months of this reporting period – 100%</p>		
			<p>>95% - 95%</p> <p>>90% - 50%</p> <p><90% - 0%</p> <p>Note: fee % for this element will be based on the lowest score between new hires and existing staff criteria</p>		
6	Complete hiring actions in a timely fashion	Navarro fills open positions with qualified and capable personnel within 30 days of position approval by DOE.	<p><u>At least 98% of new positions are filled within 30 days of DOE approval – 100%</u></p> <p><u>At least 95% of new positions are filled within 30 days of DOE approval – 75%</u></p> <p><u>At least 90% of new positions are filled within 30 days of DOE approval – 50%</u></p> <p><u>Less than 90% of new positions are filled within 30 days – 0%</u></p>	10	Support Services approval forms, contract report dates and data bases from internal DOE systems.