

2. AMENDMENT/MODIFICATION NO. 3. EFFECTIVE DATE 4. REQUISITION/PURCHASE REQ. NO. 5. PROJECT NO. (If applicable)
 A020 See Block 16C N/A N/A

6. ISSUED BY CODE 7. ADMINISTERED BY (If other than Item 6) CODE
 Golden Field Office Golden Field Office
 U. S. Department of Energy U. S. Department of Energy
 1617 Cole Blvd. 1617 Cole Blvd.
 Golden, CO 80401 Golden, CO 80401 (Jon Olsen, 303-275-4722)

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) 9A. AMENDMENT OF SOLICITATION NO.
 Navarro Research and Engineering, Inc. 9B. DATED (SEE ITEM 11)
 669 Emory Valley Road 10A. MODIFICATION OF CONTRACT/ORDER NO.
 Oak Ridge, TN 37830 DE-AC36-05GO25018
 10B. DATED (SEE ITEM 13)
 02/03/2005

11. THIS ITEM APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:
 (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
 See Page 2

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

- A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority)
- THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
- B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
- C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
 "Clause B.4 entitled Level of Effort/Direct Production Labor Hours" and FAR 52.243-2, Changes-Cost Reimbursement. Alt. II.
- D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 3 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 See attached pages.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) <i>Scott Rogers, Project Manager</i>		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jon F. Olsen, Contracting Officer	
15B. CONTRACT/OFFEROR BY <i>[Signature]</i> (Signature of person authorized to sign)	15C. DATE SIGNED <i>4/2/08</i>	16B. UNITED STATES OF AMERICA BY <i>[Signature]</i> (Signature of Contracting Officer)	16C. DATE SIGNED <i>4/2/2008</i>

The purpose of this modification is to incorporate the performance incentives for the current performance evaluation period; revise the base fee and incentive fee; and to make a correction to the B&R codes; therefore, the contract is modified as follows:

1. Pursuant to Section B.3, the Performance Incentives for June 1, 2007 through November 30, 2007 (attached), are hereby incorporated into the contract and will be used to evaluate performance during this period to determine the performance incentive fee earned.
2. Section B.2., CLIN 0002 is here by revised as follows:

	<u>From:</u>	<u>To:</u>
Estimated Cost	[REDACTED EXEMPTION 4]	[REDACTED EXEMPTION 4]
Fixed Fee	[REDACTED EXEMPTION 4]	[REDACTED EXEMPTION 4]
Total Estimated Cost Plus Fixed Fee	\$3,212,007.33	\$5,381,664.06

3. Section B, Paragraph B.3, #2, the Performance-based Incentive Fee for Option Period 1 is increased from [REDACTED EXEMPTION 4] which reflects an increase of [REDACTED EXEMPTION 4] (evaluation period).
4. Section B., paragraph B.2, CLIN 0002, Fixed Fee is increased from [REDACTED EXEMPTION 4] which reflects an increase of [REDACTED EXEMPTION 4] [REDACTED EXEMPTION 4].
5. Section B., paragraph B.4. Option Period 1 (12 months), estimated DPLH is hereby increased from 92,120 to 133,120 an increase of 41,000 DPLH.
6. Modification A019 incorrectly identified funding in the amounts of \$30,000.00 and \$25,000.00 as being obligated under Program 1004281. This modification corrects the Program value to 1004241 (Solar).
7. Modification A019 provided funding in the amount of \$100,000.00, from Program 1004676. This funding is being provided to support the Green Power task. \$120,000.00 was also provided under Program 1004676; this funding was provided to support the Air Quality task.

Estimated costs
is the total of
all Task Orders for
the option period.

PROGRAM LEGEND

PROGRAM NUMBER	DESCRIPTION
1004170	Biomass Program
1004173	Biomass Program
1004241	Solar
1004243	Solar
1004244	Solar
1004255	Wind & Hydropower Tech.
1004258	Wind Technology
1004269	Biomass – Loan Guarantee
1004288	Hydrogen
1004330	General / Program Direction
1004397	ITP
1004757	Tribal
1004578	FEMP
1004674	Weatherization
1004683	I & I
1004676	Green Power/Air Quality
1004757	Tribal Energy Activities
1004760	Weatherization
1004870	Hydrogen
1004282	Geothermal

Performance Incentives

Date of Performance: December 1, 2007 to May 31, 2008

No.	Title	Scope	Evaluation Criteria	% of Total Fee	Evaluation Method
1	Closeout of Financial Assistance Awards and Acquisition Contracts	Closeout of expired Financial Assistance Awards and Acquisition Contracts assigned to Navarro Team Members to Facilitate	<p>Expired Financial Assistance Awards and Acquisition Contracts are closed in accordance with applicable regulations, and GO established processes and timeframes. Closeout includes updating the Project Management Database (PMD).</p> <ul style="list-style-type: none"> • 160 Awards/Contracts Closed – 100% • 140 Awards/Contracts Closed – 90% • 120 Awards/Contracts Closed – 60% • 100 Awards/Contracts Closed – 40% <p>Performance outside the contractor's control where it is evident the contractor followed up to resolve outstanding issues (i.e. file documentation, PMD updates) will not be assessed against this performance incentive.</p>	25	Contractor tracking, PMC database tracking and feedback from federal Closeout Team Lead/members
2	Project Management Support for Data Management	Project Management Database (PMD) Accuracy Verification of Systems Used by the Project Management Center (PMC)	<p>Using data collected from PMD, STARS and PADS, identify inconsistent data in fields common among these databases, and determine which data need correction and those where no action is required. If no correction is warranted, document the reason for the exception along with the DOE's concurrence.</p> <ul style="list-style-type: none"> • >90% of data corrections determined = 100% 	20	Contractor tracking report with validation by CO and OCPM Management.

No.	Title	Scope	Evaluation Criteria	% of Total Fee	Evaluation Method
			<ul style="list-style-type: none"> • >80% determined = 90% • >70% determined = 75% • Less than 70% = 0% <p>Note: In addition to determining needed corrections, the contractor will also make every effort to correct incorrect data in the appropriate database. However, it is likely that contractor personnel will not be able to make all needed corrections due to limitations on administrative rights (e.g., STARS). In such cases, results will be submitted to the appropriate DOE personnel for correction.</p> <p>Performance outside the contractor's control where it is evident contractor personnel followed up to resolve outstanding issues (for example, inconsistent records in file documents requiring further follow up of OAFAs counterpart), will not be assessed against this performance incentive.</p>		
3	Project Management Support for CDPs	Technical Evaluations of Congressionally Directed Projects (CDPs) assigned to Navarro project engineers and other project support personnel	<p>Technical Evaluations (PMC 120.1) are included in all Procurement Request (PR) packages for Congressionally Directed Projects (CDPs) and submitted to Project Officers within 60 calendar days from receipt of the application. In this 6 month period:</p> <ul style="list-style-type: none"> • Less than 6 not timely/customer service = 100% • 7 to 15 = 90% • 16 to 30 = 70% 	30	Navarro tracking report with validation by Contracting Officer and OCPM Management

No.	Title	Scope	Evaluation Criteria	% of Total Fee	Evaluation Method
			<ul style="list-style-type: none"> Greater than 30 = 0% <p>The total number of EE CDPs for FY08 is estimated to be about 150 at this time. Contractor will proactively contact and assist all CDP recipients in order to expedite submittal of complete and compliant applications. Completion includes periodic and timely updating of the GO CDP Database.</p> <p>CDPs held up due to Factors beyond the Contractor's control are considered to be prepared. Such factors may include but are not limited to:</p> <ul style="list-style-type: none"> Inadequate information and/or data provided by the recipient No funding guidance from DOE HQ Legal issues (e.g., bankruptcy, not meeting cost share, DNFA, etc.) 		
4	Front Desk Coverage	Front Desk Receptionist support as described in contract SOW section III.B (3.0) and allowing for remote receptionist.	<p>Contractor will provide coverage for the Front Desk in accordance with established procedures during normal working hours (7:00 am to 5:00 pm) Monday through Friday except holidays as specified. The Contractor Project Manager or his acting designee shall take action within a 2 hour period to resolve issues surrounding a complaint. The action shall be documented and provided to the Contracting Officer and COR. In this 6 month period:</p> <ul style="list-style-type: none"> 2 or fewer documented complaints = 100% 	10	Documented complaints by email, letter, or oral (followed up with email or letter from DOE personnel and or contractor personnel. Such documentation shall be

No.	Title	Scope	Evaluation Criteria	% of Total Fee	Evaluation Method
			<ul style="list-style-type: none"> • 3 to 4 documented complaints = 90% • 5 to 6 documented complaints = 70% • Greater than 6 documented complaints = 0% 		provided to the Contracting Officer, COR, and Contractor Project Manager.
5	Travel Management	Timely administration of Travel Authorizations and Vouchers in support of Federal Travel	<p>Contractor will process travel authorizations within 3 business days and travel vouchers within 5 business days. In addition, travel support will be provided to all federal travelers with an emphasis on customer service including email notifications/reminders of the status of travel authorizations and vouchers. In this 6 month period:</p> <ul style="list-style-type: none"> • Less than 20 not timely/customer service = 100% • 20 to 40 = 90% • 41 to 100 = 70% • Greater than 50 = 0% <p>Note: The evaluation criteria for travel authorizations (i.e., 3 business days) does not apply until 60 calendar days from scheduled departure on travel.</p> <p>Performance outside the Contractor's control where it is evident that there was follow up to resolve outstanding issues (e.g., GovTrip system problems, delays due to unallowable expenses, etc.) will not be assessed against this performance incentive.</p>	15	Contractor tracking report with validation by CO and Finance Team Lead